



Tarka Learning Partnership School Community Board Representative Role Description

Tarka Learning Partnership is a Multi-Academy Trust made up of a group of North Devon schools and is directly accountable to the Secretary of State for Education for its academies, through its Board of Trustees.

The Board of Trustees has established an Academy/School Community Board (ACB/SCB) for each academy within the Trust, to which some responsibilities are delegated under the Scheme of Delegation. The work of SCBs focuses on ensuring that the TLP and school ethos is lived out in the school on a daily basis. A working party can be used where an SCB deems it necessary to support workload and a particular focus, but these bodies have no decision-making powers.

Responsibilities of the SCB include:

- Advising/acting as a critical friend to the Headteacher to support the development of the academy in delegated matters
- Approving the curriculum and assessment provision within the academy
- Monitoring the school's performance against the School Improvement Plan and meeting the agreed performance targets
- Representing the interest of the Academy community in the running of the academy
- Working within agreed school policies
- Meeting statutory requirements
- Rooting the academy in its community and supporting its distinct identity, ensuring the school ethos is lived out on a day-to-day basis
- Ensuring a Church school's Christian distinctiveness is supported and developed
- Advising the Board of Trustees about local issues they need to consider that affect the academy
- When required, serving on panels such as to hear complaints or grievances.

The structure is for each school to have an Academy/School Community Board Committee which meets at least every half term. Meeting minutes go to the Board of Trustees for review and response, represented by TLP's Information and Governance Leader.

The Chair is appointed by the SCB and the school elects/co-opts the correct number of parent, community and staff representatives and sets the quorum for the board. A Chair of SCB meetings must not be a member of staff. This is to ensure impartiality within meetings where school business is discussed.

SCB Representatives are expected to follow the principles and commitments set out in the Trust's Code of Conduct.